KBCR
Tri-County Airport
Serving the Northwest Florida Panhandle

Tri-County Airport Authority
1983 Tri-County Airport Rd - Bonifay, FL 32425
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Regular Board Meeting Minutes

November 10, 2026 - 5:00 PM - Airport Conference Room

In attendance were board members, participants and guests as listed on the attached attendance sheet.

1. **Call to Order**: Chairman Locke called meeting to order at 4:59 PM; a quorum was confirmed as per the attached sign-in sheet. Board Secretary Statham welcomed Dianna Gainey and Sonny Fortunato to the Board, representing Jackson County. Jackson County has indicated to our staff that both will be appointed shortly by the Jackson County Board of County Commissioners. (They attended the meeting as Guests.)
2. **Invocation**: Ross Statham
3. **Review of Agenda:** There were two requested additions under New Business: a Memorandum of Understanding and a question regarding advertising on our website (items A and B). There was also a request to remove the election of officers from the agenda as that was done during the October meeting. Statham moved and Corbin seconded that we approve with those additions; motion carried unanimously.
4. **Review and approval of Finance Committee Minutes:** None.
5. **Review and Comment of Vision 2028 Committee Meeting Minutes:** Chairman Locke reported that while there was no meeting of the Vision 2028 Committee the previous week, the airport did receive a one million dollar grant from Florida Department of Transportation for the purpose of building a new commercial-size hangar adjacent to the other two commercial hangars at the north end of the field, which is expected to be used by new tenant Enterprise Rescue, Inc., an air ambulance service which has reached agreement with Holmes County Government and the Holmes County Sheriff. (See item A under New Business, below.) As was previously discussed, this tenant will be bringing significant new jobs to the State.

   Chairman Locke also reported that we plan to have a Vision 2028 meeting as scheduled the first Tuesday in December with some items to discuss.
6. **Consent Agenda** items were, as previously determined by procedure, approved as submitted:
   a. Last month's regular meeting minutes
   b. Treasurer's full report – See attached report
   c. Grant Activity Report – See attached report
7. **Audience wishing to speak**: None.
8. **Airport Manager Report (enclosed):**
   a. The regular report was accepted with routine discussion.
   b. The Airport Manager provided a separate analysis and report regarding the software and support license from our Siteminder credit card reader tied to our self-service fuel dispensing system. (See the enclosed.) His analysis showed cost savings tied to our upgrading our level of support, based upon past expenses incurred due to our being on the lower level of support. (The vast majority of airport revenues are as a result of fuel sales, and having a fully operational fuel dispensing system is critical for airport operations and fiscal health of the airport.)

      After discussions with the airport manager, Corbin moved, and Exum seconded that we upgrade our support contract with SiteMinder provided that we can get in writing that issues caused by lightning damage will be covered; motion carried unanimously.
9. **Community Outreach Report:** None.
10. **Airport Profit Report:** See the enclosed reports from Board Treasurer Tommy Leuenberger.

11. **AVCON Report**: AVCON Vice-President Lee Lewis led the discussion based upon the enclosed written report, and items were discussed as per the report. There were two action items:

   a. **Task Order 5**: Major construction will require weekday (Monday through Friday) runway closure for five weeks beginning on November 16th, but with the runway open during the November Thanksgiving holiday. There was discussion regarding the Thanksgiving holiday open dates and airport disruptions. Brooks moved and Corbin seconded that we approve those dates and move forward. Motion carried unanimously.

   b. **Task Order 12**: Regarding the $1 million FDOT grant to design and construct an 11,000 square foot hangar on the new north hangar site to be used by new tenant Enterprise Rescue Inc.. See item 13A under New Business below and item 5 above.

Old Business:

   c. **New Board Members:** New Jackson County Board member Sonny Fortunato was welcomed to the Board. He was recently elected to the Jackson County Board of County Commissioners and his appointment (along with another new member Dianna Gainey) will become effective shortly.

   d. **"Dead" former US Navy S2 aircraft on field:** Two months ago the Board asked Board Secretary Statham to reach out to the owner of the old, unflyable former US Navy airplane that is sitting on the tie-down ramp and notify him that it needs to be removed before January 1, 2027. Statham reported that the owner has found two aviation museums who want the airplane, and that the owner has asked for a 30-day extension to remove the aircraft, which was unanimously granted by the board.

12. **New Business:**

   a. Memorandum of Understanding: As a condition of the $1 million grant from the Florida Department of Transportation, they require a non-binding Memorandum of Understanding between the Airport Authority and Enterprise Rescue, Inc. Copies of the draft MOU were provided to the board for review. Statham moved, and Brooks seconded, that we direct the Chairman to sign this MOU as soon as possible. Motion carried unanimously.

   b. Advertising on Airport Website: The Airport Manager reported that one of our tenants has asked if the airport would be willing to have him advertise his services (for a fee) on our public website. This was declined, since we are a government agency.

Adjourn: There being no other business, the meeting was adjourned at 5:40 PM.

These minutes were compiled by Ross Statham, Secretary, and when subsequently approved by the Board of Directors (during the next meeting of the Board) and when signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary